

Future Reviews and Report Tracker

At a recent meeting the Chairman of O&S and the Chairman of Audit discussed the relationship and respective roles of the two committees with regard to supporting the council's strategic objectives and to ensuring that all items requiring review were picked up by the appropriate committee.

The ability for O&S and Audit to cross refer items to each other is already in the council's Constitution. Items may also come forward from Management team. No items have been put forward at this stage but a non-specific example might be of O&S considering a new policy/service development and whether this achieved the predicted outcome.

New items:-

At the meeting of the Council on 16 May 2013 it was agreed that O&S would review the Energy Saving Budget and proposal for the Civic Centre (to improve lighting in the Civic Centre) to ensure the most prudent use of reserves. This has been added to the forward plan.

Suggested items for O&S, with Chairman's recommendation if appropriate.

All items come before the Committee for Members to decide if they wish to have any of them added to the forward work programme.

1. KCC Shared Space contract

Comments –

- O&S have already made it clear that they do not want to review the Shared Space contract - Min 196/10/11
- A progress report of the Ashford Shared Space Study to investigate maintenance issues went to JTB on 11.6.13. The study is due to be completed by the end of June 2013. JTB should receive the final report in September and there will be the opportunity to raise questions/debate the report then.

Chairman's recommendation – not to add this item to the work programme, as O&S have already decided they do not wish to review the contract and there is ample opportunity for Members to comment/ask for more information etc at JTB.

2. Drover's roundabout

Comments -

- This project is also under consideration by JTB and a further update report is expected in September. Once that report has been seen it may be appropriate for O&S to consider it further.

Chairman's recommendation – not to add to the work programme at this stage.

3. Sevington development project: -

Review likely options

Compare likely gains versus likely losses

Consider need

Consider public consultation

Comments -

- Policy U19 of the Urban sites and Infrastructure DPD (approved by Members 18.10.12) deals with Sevington. The core strategy is also being reviewed.
- When a Planning application is received then it will be for Officers to make a recommendation according to the Council's adopted Policy and for the Planning Committee to decide. It is not an O&S function.
- Public consultation – the updated Statement of Community Involvement (which deals with consultation with the public on planning applications and other matters) is being presented to the Cabinet in July, therefore any issues with this can be raised there.

Chairman's recommendation – not appropriate for the O&S work programme.

4. Conningbrook Project

Review plans for management of Leisure and Sporting activities

Consider how these activities will integrate with housing project on the immediate boundary

Review ABC objectives for the site

Comments –

- The working group reported to Cabinet in July 2012 and the recommendation was Resolved at Council the next week. There was the usual opportunity to call this decision in.
- Planning application 12/1245/AS agreed at committee on 18.5.13 and is subject to an S106 agreement.

Chairman's recommendation - not appropriate for the O&S work programme.

5. Fly posting/Graffiti in the borough

Comments –

- These two issues involve both Planning (fly posting) and Environmental services (graffiti)

Chairman's recommendation - Officers to produce an Information report on What powers/obligations the council has in relation to these issues.

Year Plan 2013/14

Month	items	Task Group
May	<ul style="list-style-type: none"> • O&S annual report. • ABC Business Plan quarterly performance report. 	
June	<ul style="list-style-type: none"> • Sickness & Absenteeism annual report. • Communication and Consultation Strategy re Planning Policy 	
July		
August	<ul style="list-style-type: none"> • Review of Best Service Resources allow activity 	
September	<ul style="list-style-type: none"> • Membership of Budget Scrutiny Task Group • ABC Business Plan quarterly performance report. 	
October		
November	<ul style="list-style-type: none"> • ABC Business Plan quarterly performance report. 	
December		Scrutiny of Council's draft 2014/15 budget – Budget Scrutiny TG meetings
January	<ul style="list-style-type: none"> • Report of Budget Scrutiny Task Group 	Budget Scrutiny TG meetings
February	<ul style="list-style-type: none"> • ABC Business Plan quarterly performance report. 	
March		
April	Community Safety Partnership – annual update	

O&S Committee – Report Tracker – Current position

Minute No.	Report Title	Officer	Date due	Current position	Recommended action
299/10/06	Stour Centre	Head of Cultural & Project Services	TBC – after completion of claim work	Work ongoing	Await completion of claim work.
62/06/11	Housing Strategy Action Plan Monitoring Report	Head of Housing /Housing Strategy Officer		Housing Strategy under review. New Strategy/Action Plan not yet in place. Monitoring will recommence One year after adoption of new Strategy.	Timetable for one year after adoption of new Strategy.
432/03/11	Annual Review of Homelessness Strategy	Head of Housing		The Homelessness Strategy to be included in the Housing Strategy in future.	
61/06/12	Sickness and Absenteeism – annual report	Head of Personnel & development	June 2013		Timetable for June each year.
14/05/12	Overview and Scrutiny Annual Report	Senior Scrutiny Officer	May/June 2013		Timetable for May/June each year
142/09/12	3 year review of Mayoralty		Sept 2015		
312/01/12	Street Markets	TBA	TBA		
431/04/12	ABC Business Plan performance report – 2013/14	Policy & Performance Officer	May/Sept/ Nov/Feb		
62/06/12	Sports & Leisure		TBA		

303/01/13	Review of 'Best Services resources allow' activity	Chief Executive	August 2013		
396/03/13	Communication and consultation strategy – Planning Policy	Policy Manager	June 2013		
398/03/13	Refurbishment of the Stour Centre	TBA	TBA	Final Report from Task Group to be presented to O&S	
418/04/13	Community Safety Partnership – annual update	Community Safety Service Manager	April 2013		
11/05/13	Review of 'Invest to save' Civic Centre lighting project	TBA	TBA		

Low Priority & other proposed reports

	Report Title	Officer	Date due	Current position	Recommended action
57/06/08 199/10/11	Recycling and the Blue box scheme	Street Scene and Open Spaces Manager Services	TBC	To be considered when procurement process completed and new contract in operation.	
135/08/08	Cultural strategy.	Head of Cultural & Project Services			
291/12/08	The effectiveness of a single O&S committee		TBA		